



AGENDA
SPECIAL MEETING OF THE CITY COUNCIL
VILLAGE OF THE HILLS, TEXAS

NOVEMBER 28, 2023

1:00 PM EXECUTIVE SESSION

1:30 PM OPEN MEETING

THE HILLS COUNTRY CLUB – TEE BOX ROOM

26 CLUB ESTATES PARKWAY

THE HILLS, TX 78738

Greg Wharton, Mayor
Rick Van Dalen, Councilmember/Treasurer
Sarah Carroll, Councilmember

Hilda C. Potsavich, Mayor Pro Tem
Jim Vick, Councilmember/Secretary
Kevin Proud, Councilmember

The public may participate in this meeting either in person or via Zoom by following this link: <https://us02web.zoom.us/j/5420772022?pwd=Qy93TldSRFFUVkVRWFR6cHFOY09KZz09&omn=87044553994> or calling (346) 248-7799 or Toll-free (877) 853-5247 or (888) 788-0099, Meeting ID: 542 077 2022 Passcode: 78738

1. CALL TO ORDER

2. EXECUTIVE SESSION

- A. Personnel Matters – City Manager and Staff Roles, Responsibilities and Transition
- B. Personnel Matters – City Secretary Candidate Review

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §551.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

3. PLEDGE OF ALLEGIANCE

Mayor

4. APPOINTMENTS

- A. Swear In Newly Elected Councilmembers
 - 1) Sarah Carroll, Councilmember
 - 2) Rick Van Dalen, Councilmember
 - 3) Kevin Proud, Councilmember
- B. Appoint Mayor Pro Tem for the term of one year
- C. Appoint Council Treasurer for the term of one year
- D. Appoint Council Secretary for the term of one year

5. PRESENTATIONS

- Waheeda Yousofzoy, Emergency Management Coordinator
 - FEMA Storm Mara Financials
 - Winter Storm Preparedness (EOC Trinity, Red Cross Training)
 - Evacuation Planning

6. PUBLIC COMMENT

Members of the public may address the City Council during the Public Comment Period on items which may or may not be on the agenda. Speakers must address all comments and questions to the presiding officer and must limit their comments to three (3) minutes. Inquiries from speakers about matters not listed on the agenda will either be directed to the staff or placed on a future agenda for Council consideration.

7. CONSENT ITEMS

- A. Approve the Minutes of the November 13, 2023, Regular City Council Meeting.
- B. Approve Invoices over \$5,000 from the months of October and November.

8. BUSINESS ITEMS

- A. Discuss, consider, and take any necessary action to approve park closure timeline during park upgrades.
- B. Discuss, consider, and take any necessary action to approve the Hazard Mitigation Action Plan Update.
- C. Discuss, consider, and take any necessary action to decide on Parks Master Plan Project 1 – Parking Lot Expansion.
- D. Discuss, consider, and take any necessary action to decide on Parks Master Plan Project 6 – Bathroom Signage.
- E. Discuss, consider, and take any necessary action to decide on Parks Master Plan Project 7 – Dog Park Entry.
- F. Discuss, consider, and take any necessary action to decide on Parks Master Plan Projects 12 and 18 – Paint and Gutters.
- G. Discuss, consider, and take any necessary action to decide on Parks Master Plan Project 21 – Park Security.

- H. Discuss, consider, and take any necessary action to decide on Parks Master Plan Project 28 – Bathroom Privacy Solution.
- I. Discuss, consider, and take any necessary action to decide on Parks Master Plan Project 30 – Park Entry Signage.
- J. Discuss, consider, and take any necessary action regarding RFP 2023-02 – Landscaping Services.
- K. Discuss, consider, and take any necessary action regarding RFP 2023-11 – Trail Refresh.

9. ADJOURNMENT

I certify that the attached notice and agenda of the items to be considered by The Hills City Council on November 28, 2023, was posted on the Municipal Building bulletin board and website by 1:00 P.M. on November 25, 2023.



Sonja De La Fuente, City Secretary