



**REGULAR MEETING OF THE CITY COUNCIL  
MINUTES  
Tuesday, June 10, 2025  
102 Trophy Drive, The Hills, Texas 78738  
9:00 AM**

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held in person and remotely. Mayor called the meeting to order, and the roll was called of the duly constituted officers and members of the Council to with:

**Present:**

Kevin Proud, Mayor  
Rick Van Dalen, Councilmember/Treasurer  
Marty Khait, Councilmember

Sarah Carroll, Mayor Pro Tem  
Lee Crawford, Councilmember

thus, constituting a quorum.

**Not Present:**

Matt Marietta, Councilmember

**Also Present:**

Angie Massey, City Administrator/City Secretary  
Josh Brockman-Weber City Attorney  
Members of the public

**1. CALL TO ORDER**

Mayor Proud called the meeting to order at 9:00 A.M.

**2. PLEDGE OF ALLEGIANCE**

Mayor Proud led the Pledge of Allegiance

**PUBLIC COMMENT**

**1. PRESENTATION**

Mayor Proud presented the Waste Connections Scholarship Presentation to Tyce Bogdon.

**2. CONSENT AGENDA**

A. Approve the Minutes of May 13, 2025, Regular City Council Meeting.

Motion: Councilmember Crawford made a motion to approve the Consent Agendas

Second: Mayor Pro Tem Carroll seconded the motion

Vote: Motion carried 6 in favor, 0 against, none opposed, motion carried.

### 3. REPORTS

#### A. Law Enforcement Report

Deputy Lopez discussed with the council the report for the month of May 2025.

#### B. Parks and Recreation Commission Liaison

Councilmember Khait stated that the Parks and Recreation Commission was scheduled for June 9<sup>th</sup>, no quorum was met.

#### C. POA Liaison

City Administrator stated that the AC Committee met on June 3<sup>rd</sup>, Joe Pafford stated that the Flint Rock entrance has been cleaned up; finances are in good shape; almost half a million date admittances year to date.

#### D. Welcome Committee Commission Liaison

Councilmember Khait stated first meeting was held, commissioners selected their chairman, Cassie Reynolds.

#### E. YAC Liaison

Mayor Pro Tem Carroll stated no activities due to end of school year.

#### F. MUD Liaison

Councilmember Crawford stated that the Hurst Creek MUD filed its MS4 permit with TCEQ (Texas Council on Environmental Quality), finances appear to be in good shape; revenues are 3.5% above budget, expenses are 3.5% below budget; rainfall was low in February (1.33 inches) and March (1.06 inches).

#### G. City Administrator

##### i. City Park parking lot.

City Administrator stated that the parking lot at the park has been laid down with crush granite; Hurst Creek MUD spread it out for the city.

##### ii. Lakeway Forester/Arborist

City Administrator stated that Richard Leon, the forester, and arborist from the City of Lakeway, assessed the greenery, trees and is sending pictures of issues, including the invasive vines. He confirmed that the greenery is in good condition throughout The Hills.

#### H. Mayor's Report.

i. Wildfire Townhall.

Mayor Proud stated a virtual town hall on wildfire preparedness was held on May 22<sup>nd</sup>, with officials from emergency departments; the town hall covered fire behavior risks, home hardening, defensible space; a full recording is available for residents to watch.

ii. Constable Meeting/Enforcement Update.

Mayor Proud stated that a recent constable meetings reviewed enforcement priorities and trends; improved compliance with speed limits and a reduction in unsafe driving were noted; their focus on unregistered and unsafe electric dirt bikes will continue; Constable Deputy Lopez is transitioning to a new role, replaced by Constable Deputy Gonzales; Certificate was awarded to Constable Deputy Lopez in appreciation of his dedication to The Hills.

iii. Emergency Services Access Update.

Mayor Proud stated that a meeting with the POA, emergency coordinator, and fire marshal addressed EMS gate issues. The POA is installing keypads and providing RFID tags to ambulances for access.

4. **BUSINESS ITEMS Council will individually consider and possibly take action on any and all of the following items.**

A. Discuss, consider, and take action on the Finance/Treasurer Report for May 2025.

Citizen participation: None

Council discussed: Councilmember VanDalen stated the monthly financials are on track. expenses are under budget, and revenue is slightly over budget; the city is averaging \$40,000-\$45,000 a month of expenses; without real estate taxes, the city is still earning \$35,000 - \$40,000 of income; the budget process will begin in July to discuss capital project spending for next year; the surplus year-related surplus is \$391,000 versus \$41,000; cash reserves are higher than required, with approximately 18 months of reserves.

Motion: Mayor Pro Tem Carroll motioned to approve the Finance/Treasurer Report for May 2025.

Second: Councilmember Crawford seconded the motion.

Vote: Motion carried 5 in favor, 0 opposed, Motion passed.

B. Discuss, consider, and take action on adopting **ORDINANCE NO. 2025-011 AN ORDINANCE OF THE VILLAGE OF THE HILLS, TEXAS TO PROVIDE FOR THE COLLECTION OF HOTEL OCCUPANCY TAX ON ALL SHORT-TERM RENTAL PROPERTY BY AMENDING SECTION 2.08.064 "DEFINITIONS" OF ARTICLE 2.08 "TAXATION" OF CHAPTER 2 "ADMINISTRATION AND PERSONNEL" OF THE CODE OF ORDINANCES; AMENDING PORTIONS OF ARTICLE 9.03 "SHORT-TERM RENTALS" OF CHAPTER 9 "PLANNING AND DEVELOPMENT REGULATIONS" OF THE CODE OF ORDINANCES BY ADDING A NEW SECTION 9.03.003 "DEFINITIONS" AND ADDING A NEW SECTION 9.03.004 "COLLECTION OF HOTEL OCCUPANCY TAX"; PROVIDING A PENALTY NOT TO EXCEED TWO THOUSAND**

**AND NO/100 DOLLARS (\$2,000.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING FOR SAVINGS, CUMULATIVE/REPEALER, AND SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Citizen participation: None

Council discussed: Councilmember Khait made a motion to approve the ORDINANCE NO. 2025-011 AN ORDINANCE OF THE VILLAGE OF THE HILLS, TEXAS, ADOPTING THE 2021 INTERNATIONAL FIRE CODE, WITH LOCAL AMENDMENTS, BY AMENDING CHAPTER 6 "FIRE CODE" OF THE CODE OF ORDINANCES; PROVIDING FOR ENFORCEMENT; PROVIDING A PENALTY NOT TO EXCEED TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

Second: Councilmember VanDalen seconded the motion.

Vote: Motion carried 5 in favor, 0 opposed, Motion passed.

- C. Discuss, consider, and take action to approve the contract with CleanScapes for lawn maintenance throughout the Hills.

Citizen participation: None

Council discussed: City Administrator stated that both Councilmember VanDalen, Councilmember Marietta and I met with CleanScapes to go over the two-year contract.

Motion: Councilmember Crawford motioned to approve the CleanScapes contract for two-year contract.

Second: Mayor Pro Tem Carroll seconded the motion.

Vote: Motion carried 5 in favor, 0 opposed, Motion passed.

- D. Discussion on Civic Plus Website launch date to enhance user experience.

Citizen participation: None

Council discussed: Mayor Pro Tem stated that the deadline for map or template changes is Friday; a soft launch is planned for June 25<sup>th</sup>, without updated photography; the mobile version is user-friendly.

- E. Discuss, consider, and take action selecting time and date for Budget Workshop.

Citizen participation: None

Council discussed: Discussion on date of the 2024-2025 Budget Workshop. Council consensus date for the Budget Workshop will be July 8, 2025, at 1:00 P.M.

Mayor Proud stated that there will be no need for Executive Session.

## 5. **EXECUTIVE SESSION**

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §551.071 (Consultation with attorney) Section §551.074 (Consultation with attorney).

§551.071 Consultation with attorney on issues regarding land use regulations within the City.

**POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION**

***The City Council will reconvene in open session to discuss, consider, and/or take any action necessary to any of the items noticed for discussion during the executive session.***

**6. ANNOUNCEMENTS AND REQUESTS**

A. None

**7. ADJOURNMENT**

***Councilmember Van Dalen made a motion to adjourn the meeting at 10:23 A.M.; Councilmember Crawford seconded the motion; 0 opposed; motion carried 5-0.***

Signed this 8 day of July 2025.

  
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**Kevin Proud, Mayor**

  
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Angie Massey